

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
September 12, 2023**

The first regular meeting of the month of September 2023 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on September 12, 2023. Commissioner Kiggins called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Kim Thur, David Logan, Heath Henderson, Les MacDonald, and Laine Keniston. District legal counsel: Eric Frimodt.

Visitors Present for Special Presentations: Elise Robbins, Andrew Haynes, Melissa Armstrong, Travis Becker, and Nikolas Miller.

Visitors Present for Regular Meeting: Councilor Judy Chipman. Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Promotion: Andrew Haynes, Senior Account Specialist – Andrew Haynes, Senior Account Specialist, was recognized for his recent promotion.

Promotion: Travis Becker, Maintenance Specialist 2 – Travis Becker, Maintenance Specialist 2, was recognized for his recent promotion.

Introduction: Nikolas Miller, Maintenance Specialist 1 – Nikolas Miller, Maintenance Specialist 1, was introduced to the Board.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving the August 22, 2023 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 08/25/23 and 09/05/23 in the amount of \$4,348,452.98; Voucher #s 59504-59549 dated 09/05/23 in the amount of \$220,253.68; Payroll Benefit Warrant #s 10572-10579 dated 08/23/23 and 08/24/23 in the amount of \$177,579.45; Payroll Direct Deposit Authorizations Dated 08/25/23 and 09/08/23 in the amount of \$502,436.72; and Agenda Bill #23-069, authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed twenty (20) percent of the total contracted amount for the South Junction Trunk Upgrade project.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager (Agency Coordination, District and Professional Organization Functions,

& Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Business Services Manager/Board Clerk: Board Confirmation of Events (August 2023)

– The Board signed the confirmation sheet.

Board Calendar of Events (September 2023) – Kim Thur briefly reviewed the calendar with the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Mill Creek Pump Station Force Main Emergency, Capital Program – Construction, Capital Program – Design, Development Program, Engineering Department, and Operations Department) – Heath Henderson briefly reviewed the report, including:

a) Memo and draft agenda bill related to NE 179th Street Trunk Design – Ridgefield Middle School Developer Reimbursement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for action.

b) Memo and draft agenda bill related to Curtin Creek Trunk Design – Jailens Pointe Developer Reimbursement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for action.

Mr. Henderson also announced that the District was awarded a \$10M loan from the Washington State Public Works Board, to be utilized for the Discovery Corridor Wastewater Transmission System (DCWTS) Phase 2 project.

Finance Director/Treasurer (2024 Alliance Budget Amendment) – David Logan briefly reviewed the report.

Legal Counsel: Eric Frimodt provided a brief verbal report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARING: None.

With no further business to discuss, Commissioner Kiggins adjourned the meeting at 4:35 PM.


Secretary