



# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### REGULAR MEETING

#### District Board Meeting Room

#### Tuesday, December 12, 2023

#### 4:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM on the Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**

<https://meet.goto.com/938117661>

You can also dial in using your phone: (224) 501-3412; Access Code: 938-117-661

Please login at least 10 minutes before the meeting begins. Kim Thur will be available to work through any technical issues.

#### CALL TO ORDER

#### FLAG SALUTE

#### ADDITIONS & DELETIONS TO AGENDA

#### SPECIAL PRESENTATIONS

- a. 10 Years of Service Award: Dave Gadbaugh, Asset Management Technician

#### WORK SESSION

#### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: November 28, 2023 Regular Meeting Minutes
- b. Ratify and Confirm Previous Payments Issued:

<u>Electronic Payments:</u>	<u>\$1,594,177.32</u>
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12/06/23:  
\$1,594,177.32

<u>Voucher #s 59727-59771:</u>	<u>\$1,967,579.99</u>
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11/22/23: 59727-59728	12/06/23: 59729-59771
\$1,670,159.12	\$297,420.87

<u>Payroll Benefits Warrant #s 10600-10608:</u>	<u>\$169,568.15</u>
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11/15/23: 10600-10605	11/30/23: 10606-10608
\$168,980.80	\$587.35

## c. Other

- 1) AB #23-076 – Network Switches – Waiver of Competitive Bidding  
*Required Consent Action: Adopt Resolution #1885, waiving competitive bidding requirements for the procurement of network switches and related goods and services.*
- 2) AB #23-077 – Network Switching Solution – Purchase Authorization  
*Required Consent Action: Authorize the General Manager to sign the Purchase Quote from Matrix Networks in the amount of \$84,913.48, including sales tax, for the procurement of network switches and related goods and services and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten percent of the original quote amount.*
- 3) AB #23-078 – NE 68<sup>th</sup> Street District Installed Infrastructure Local Facilities Charge Project: Resolution Approving Final Cost and Pro Rata Share  
*Required Consent Action: Adopt Resolution #1886, approving the final cost and pro rata share of the District installed local facilities for the NE 68<sup>th</sup> Street Extension District Installed Infrastructure, District Project #22-2022-0068.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - 1) General Manager Activities Report
- c. Business Services Manager/Board Clerk
  - 1) Business Services Manager/Board Clerk Activities Report
  - 2) Board Confirmation of Events (November 2023)
  - 3) Board Calendar of Events (December 2023)
- d. Collection Infrastructure Director (Engineering Director)
  - 1) Collection Infrastructure Director Activities Report
- e. Finance Director/Treasurer
- f. Treatment Operations Manager
- g. District Legal Counsel

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**a. 5:00 PM – AB #23-079 – Proposed 2024 Budget**

The District Board will be accepting in-person and remote testimony for the public hearing. Testimony will be accepted in the following manner:

- Written comments submitted in advance. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM prior to this afternoon's public hearing. Comments will be compiled and sent to the Board of Commissioners.
- Testimony via conference call during the hearing.
- Testimony in person during the hearing.

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**UNFINISHED BUSINESS****NEW BUSINESS****EXECUTIVE SESSION****ADJOURNMENT**