



CLARK REGIONAL WASTEWATER DISTRICT

BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

REGULAR MEETING

District Board Meeting Room

Tuesday, December 26, 2023

3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM on the Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/665720637>

You can also dial in using your phone: (224) 501-3412; Access Code: 665-720-637

Please login at least 10 minutes before the meeting begins. Kim Thur will be available to work through any technical issues.

CALL TO ORDER

FLAG SALUTE

ADDITIONS & DELETIONS TO AGENDA

SPECIAL PRESENTATIONS

- a. Commissioner Kiggins Oath of Office Administered by Clark County Auditor Greg Kimsey

WORK SESSION

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: December 12, 2023 Regular Meeting Minutes
December 19, 2026 Regular Meeting Minutes
- b. Ratify and Confirm Previous Payments Issued:

<u>Electronic Payments:</u>		<u>\$663,943.44</u>
12/18/23:	12/19/23:	
\$101,634.55	\$562,308.89	
<u>Voucher #s 59772-59815:</u>		<u>\$2,680.894.22</u>
12/14/23: 59772	12/19/23: 59773-59815	
\$247,047.42	\$2,433,846.80	
<u>Payroll Benefits Warrant #s 10609-10614:</u>		<u>\$167,747.71</u>
12/14/23: 10609-10614		
\$167,747.71		
<u>Payroll Direct Deposit Authorizations:</u>		<u>\$256,526.53</u>
12/8/23: \$256,526.53		

c. Other

- 1) AB #23-081 – 2024-2025 Agreement for Legal Services
Required Consent Action: Authorize the President of the Board to sign the 2024-2025 Agreement for Legal Services with Inslee, Best, Doezie & Ryder, P.S.
- 2) AB #23-082 – Whipple Creek West Pump Station A Design – Trails at Whipple Creek Developer Reimbursement Agreement Addendum #1
Required Consent Action: Authorize the General Manager to sign the Phase I Developer Extension, Reimbursement, and Service Agreement Addendum #1 with the developer for the costs of designing the pump station and force main in an amount not to exceed \$351,500.00 (including sales tax) and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original Developer Extension, Reimbursement, and Service Agreement amount as modified by the Addendum.
- 3) AB #23-083 – Whipple Creek West Pump Station A Construction - Trails at Whipple Creek Developer Reimbursement
Required Consent Action: Authorize the General Manager to sign the Developer Extension, Reimbursement and Service Agreement with the developer for the costs of constructing the pump station and force main in an amount not to exceed \$1,585,572.30 and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original Developer Extension, Reimbursement and Service Agreement amount.
- 4) AB #23-084 – Resolution Amending Employee Handbook
Required Consent Action: Adopt Resolution #1887, amending the Clark Regional Wastewater District Employee Handbook; authorizing the General Manager to make certain changes to the Employee Handbook; authorizing an effective date of January 1, 2024; and repealing Resolution #1870.
- 5) AB #23-085 – Resolution Amending Compensation Plan
Required Consent Action: Adopt Resolution #1888, amending the Clark Regional Wastewater District Compensation Plan; authorizing the General Manager to make certain changes to the Compensation Plan; and repealing Resolution #1861.
- 6) AB #23-086 – Strategic Plan – Adoption of 2024 Strategic Goals & Initiatives
Required Consent Action: Approve the updated goals within the Strategic Plan as presented in the 2024 Strategic Plan Update – Goals & Initiatives by Year form and confirm the continued use of the District's Mission, Vision, and Values statements.
- 7) AB #23-087 – Appointment of 2024 Board Officers
Required Consent Action: Appoint Commissioner Kimsey as President, Commissioner Kiggins as Vice President, and Commissioner Harker as Secretary of the Board in 2024.
- 8) AB #23-088 – Resolution Adopting 2024 Budget
Required Consent Action: Adopt Resolution #1889, approving the 2024 Budget.

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members

- b. General Manager
 - 1) General Manager Activities Report
- c. Business Services Manager/Board Clerk
 - 1) Board Calendar of Events (January 2024)
- d. Collection Infrastructure Director (Engineering Director)
 - 1) Collection Infrastructure Director Activities Report
- e. Finance Director/Treasurer
- f. Treatment Operations Manager
 - 1) Treatment Operations Manager Activities Report
- g. District Legal Counsel

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

ADJOURNMENT