

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
January 9, 2024**

The first regular meeting of the month of January 2024 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on January 9, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan, Les MacDonald, and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield: Councilor Judy Chipman. Interested Citizens: Dan Clark. District Lobbyists: David Hodges and Katie Archer Jolma with CFM Advocates.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving the December 26, 2023 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 01/03/24 in the amount of \$1,731,545.67; Voucher #s 59816-59852 dated 12/20/23 and 01/03/24 in the amount of \$836,656.72; Payroll Benefit Warrant #s 10615-10616 dated 12/29/23 in the amount of \$587.35; Payroll Direct Deposit Authorizations dated 12/22/23 in the amount of \$290,453.60; and Agenda Bill #24-001, adopting Resolution #1890, approving the final cost and pro rata share of the District installed local facilities for the Curtin Creek Phase 1 Septic Elimination Program, District Project #23-2021-0064.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Commissioners Harker and Kimsey reported on their recent activities.

General Manager (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report. Mr. Peterson provided the Board with the final draft of the press release announcing the District's successful fifth APWA Re-Accreditation. The Board did not have any comments. Staff will proceed with issuing the press release.

Business Services Manager/Board Clerk: Board Confirmation of Events (December 2023) – The Board signed the confirmation sheet.

Board Calendar of Events (January 2024) – Mr. Peterson briefly reviewed the calendar with

the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Development Program) – Heath Henderson briefly reviewed the report.

Finance Director/Treasurer: No report.

Treatment Operations Manager: No report.

District Legal Counsel: No report; not present due to a schedule conflict.

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #24-002 – District Flow Metering Network Project – Purchased Services Contract Amendment 2 – Heath Henderson briefly reviewed the agenda bill.

Commissioner Harker moved to authorize the General Manager to sign Amendment 2 to the Purchased Services Contract with ADS, LLC in the amount of \$22,909.28, including sales tax, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten percent (10%) of the amended contract amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

HEARINGS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 4:12 PM.

Secretary