

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
February 20, 2024**

The first regular meeting of the month of February 2024 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on February 20, 2024. Commissioner Kimsey called the meeting to order at 7:00 AM. Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan, and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield Councilor Clyde Burkle.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Harker moved to approve the Consent Agenda, approving Agenda Bill #24-008, adopting Resolution #1892, waiving competitive bidding requirements for sewage pumps within the Discovery Corridor Wastewater Transmission System; Agenda Bill #24-009, adopting Resolution #1893, waiving competitive bidding requirements for variable frequency drives within the Discovery Corridor Wastewater Transmission System; Agenda Bill #24-010, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract Amendment #2 with Consor in an amount not to exceed \$1,040,347 for final design of the Discovery Corridor Wastewater Transmission System Phase 2B project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the total contracted amended amount; and Agenda Bill #24-011, adopting Resolution #1894, approving the pro rata share of District installed lateral for Reserve at Lake River.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** None.

**REPORTS: Board Members:** Commissioners Kiggins, Harker, and Kimsey reported on their recent activities.

**General Manager: General Manager Activities Report** – John Peterson briefly reviewed the report, including:

*2024 General Manager/Organization Goals – Initial Review* – Mr. Peterson briefly reviewed the list of goals and outcomes with the Board. The Board concurred with the goals as presented.

*Board Vacancy Procedure* – Mr. Peterson briefly reviewed the draft Board Vacancy procedure, press release, application, and flier with the Board. The Board concurred with the materials as presented.

2024 Legislative Session Update – Mr. Peterson provided a status report on the current legislative session.

**Business Services Manager/Board Clerk:** – Kim Thur reminded the Board of the February 22 Washington Association of Sewer and Water Districts Section 2 meeting, as well as the Ridgefield Chamber of Commerce meeting on February 27.

UNFINISHED BUSINESS: None.

NEW BUSINESS: **None.**

**HEARINGS:** None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 8:07 AM.

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Secretary