

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
April 9, 2024**

The first regular meeting of the month of April 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on April 9, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: Heath Henderson, David Logan (virtual), Les MacDonald, Matt Jenkins (left meeting at 4:10 PM), Vanessa Johnson (virtual), and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Leah Lothspeich.

Visitors Present for Special Presentations: Katie Hall.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS: Promotion: Katie Hall, Project Manager** – The Board recognized Katie Hall for her recent promotion.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Harker moved to approve the Consent Agenda, approving the March 26, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 04/03/24 in the amount of \$1,678,703.49; Voucher #s 60065-60116 dated 03/28/24 and 04/03/24 in the amount of \$586,002.81; Payroll Benefits Warrant #s 10641-10642 dated 03/15/24 in the amount of \$587.35; Agenda Bill #24-022, authorizing the General Manager to waive competitive bidding requirements pursuant to RCW 39.04.280(1)(b) and sign the Agreement between Clark Regional Wastewater District and Fire Mountain Farms, Inc. for biosolids land application; Agenda Bill #24-023, authorizing the General Manager to purchase the 2024 Kenworth Tractor/Trailer for the Salmon Creek Treatment Plant for a total amount not to exceed \$432,670.78, which includes 8.5% sales tax that will be payable to Washington state; and Agenda Bill #24-024, adopting Resolution #1897, amending the Clark Regional Wastewater District classification ranges and positions table and organization chart.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** None.

**REPORTS: Board Members:** Commissioners Kiggins, Harker, and Kimsey reported on their recent activities.

**General Manager (Agency Coordination, District and Professional Organization**

**Functions, & Discovery Clean Water Alliance Update)** – In John Peterson’s absence, Kim Thur briefly reviewed the report, including providing a copy of a recent *Columbian* newspaper article related to the \$3 million grant provided to the Discovery Clean Water Alliance by Congress for treatment improvements at the Salmon Creek Treatment Plant.

**Business Services Manager/Board Clerk: Business Services Manager/Board Clerk Activities Report (Washington Association of Water and Sewer Districts Dues Structure; & Minor District Code Update to Chapter 5.44)** – Kim Thur briefly reviewed the report.

**Board Confirmation of Events (March 2024)** – The Board signed the confirmation sheet.

**Board Calendar of Events (April 2024)** – Ms. Thur briefly reviewed the calendar with the Board.

Ms. Thur provided the Board with the draft Connections newsletter for their review, requesting comments by April 11.

**Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program – Design; Development Program; & Operations Department)** – Heath Henderson briefly reviewed the report, including:

Attachment A – Copies of project reports through the fourth quarter of 2023.

Attachment B – A draft agenda bill related to NE 20<sup>th</sup> Avenue Trunk Local Facilities Charge: Resolution Approving Final Cost and Pro Rata Share. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

Attachment C – A draft agenda bill related to Carty Road Pump Station – Sanderling Park Revised Developer Extension, Reimbursement, and Service Agreement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

**Finance Director/Treasurer:** No report.

**Treatment Operations Manager:** No report.

**District Legal Counsel:** Eric Frimodt provided a report on the District’s progress on its biosolids program updates/improvements.

**HEARINGS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 4:17 PM.

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Secretary