

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
August 20, 2024**

The second regular meeting of the month of August 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on August 20, 2024. Commissioner Kimsey called the meeting to order at 8:00 AM. Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, David Logan (virtual), Heath Henderson, and Kim Thur.

Visitors Present for Regular Meeting: Consultants: Danielle Frazier, Trupp. Interested Citizens: Dan Clark and Leah Lothspeich.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving Agenda Bill #24-050, ratifying and confirming the emergency located in the vicinity of NE 117th Street and Vancouver Girls Softball Association's field entrance related to a water main break that compromised District infrastructure, which required the Collection Infrastructure Director (District Engineer) to declare an emergency and proceed with executing a construction contract with a contractor to complete the repair work.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: No reports.

Business Services Manager/Board Clerk Activities Report – Kim Thur briefly reviewed the report, including:

2024 District Staff Salary & Benefits Study – Ms. Thur reported that staff have been working with Trupp HR on the 2024 Staff Salary & Benefits Study. The final report has been completed for the Board's review. Danielle Frazier, Trupp, the consultant the District partnered with on the study, then presented the findings and recommendations. It was noted that all of the salary recommendations can be implemented within the General Manager's authority.

District Compensation Plan – Proposed Amendment – Ms. Thur reviewed proposed edits to the Compensation Plan relating to Upward Reclassifications and Realignment. Staff recommends that these position changes be handled in the same manner as Promotions, where the employee is placed into the correct salary range for the position at the step (or mid-step) that is closest to, but greater than, their current salary plus one and one-half steps. The Board concurred with the recommendation and requested staff to include it on a future Consent Agenda for approval.

General Manager: General Manager Activities Report (024 General Manager/Organization Goals: 2nd Quarter Update) – John Peterson provided a brief update on the status of the goals.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 8:43 AM.

Secretary

Approved 08/27/24