

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
SPECIAL MEETING  
September 23, 2024**

A special meeting was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on September 23, 2024. Commissioner Kimsey called the meeting to order at 8:00 AM.

Those in attendance were Commissioners Neil Kimsey, Denny Kiggins, and Norm Harker.

District Staff: John Peterson, David Logan (virtual), Heath Henderson, Les MacDonald, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark (virtual) and Leah Lothspeich.

**ADDITIONS & DELETIONS TO AGENDA:** John Peterson reminded the Board of the special meeting status and reported that no items would be added to the published agenda distributed last Friday.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Harker moved to approve the Consent Agenda, approving the September 10, 2024 regular meeting minutes; September 17, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 09/17/24 in the amount of \$3,869,284.62; Voucher #s 60517-60549 dated 09/11/24 and 09/17/24 in the amount of \$1,219,743.97; Payroll Benefit Warrant #s 10683-10684 dated 09/04/24 in the amount of \$474.85; Payroll Direct Deposit Authorizations dated 09/10/24 in the amount of \$269,763.79; Agenda Bill #24-061, authorizing the General Manager to sign the Developer Extension, Reimbursement, and Service Agreement with the developer for 50% of the costs of constructing the trunkline and for 100% of the costs of constructing the District laterals and sewer stubs in an amount not to exceed \$1,437,000 and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the original Developer Extension, Reimbursement, and Service Agreement amount; Agenda Bill #24-062, adopting Resolution #1908, establishing a Latecomer charge for sewer lines constructed in conjunction with the Trails at Whipple Creek (Project #11-2022-0025) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Trails at Whipple Creek project; and Agenda Bill #24-063, adopting Resolution #1909, establishing a latecomer charge for sewer lines constructed in conjunction with the NE 50th Ave Subdivision & Cottages (Project #11-2022-0079) developer

extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the NE 50th Ave Subdivision & Cottages.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** None.

**REPORTS: Board Members:** Commissioners Kiggins, Harker, and Kimsey reported on their recent activities.

**General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update)** – John Peterson briefly reviewed the report.

**Business Services Manager/Board Clerk: Board Calendar of Events (October 2024)** – Kim Thur briefly reviewed the calendar.

**Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program; & Operations Department)** – Heath Henderson briefly reviewed the report, including:

a) Project reports through third quarter 2024 were provided for the Discovery Corridor Wastewater Transmission System Phase 2 and Glenwood Pump Station ARV Replacement projects.

b) Draft agenda bill relating to District Fleet Maintenance & Purchased Services Contract. The Board concurred with the proposed agenda bill and requested to include it on a future Consent Agenda

**Finance Director/Treasurer:** No report.

**Treatment Operations Manager:** No report.

**District Legal Counsel:** No report.

**HEARINGS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 8:09 AM.

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Secretary