

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
October 8, 2024**

The first regular meeting of October 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on October 8, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Neil Kimsey and Denny Kiggins. Commissioner Harker had an excused absence.

District Staff: Kim Thur, Les MacDonald, David Logan, Britny Carrier, Veronica McPherson, Vanessa Johnson, and Elise Robbins. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Leah Lothspeich (virtual) and Dan Clark (virtual).

Visitors Present for Special Presentations: Jerry Barnett, Andy Johnson, and Melissa Armstrong.

ADDITIONS & DELETIONS TO AGENDA: There were none.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Jerry Barnett, Senior Project Manager – Jerry Barnett was recognized for his 5 years of service.

5 Years of Service Award: Andy Johnson, Maintenance Specialist 2 – Andy Johnson was recognized for his 5 years of service.

WORK SESSION: 2025 Budget Work Session #1: Framework for 10-Year Financial Model, 2025-2024 – David Logan and Les MacDonald presented the work session materials to the Board. No action was taken.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving the September 23, 2024 special meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 09/19/24, 09/25/24, and 10/01/24 in the amount of \$1,921,128.69; Voucher #s 60550-60574 dated 09/25/24 and 10/01/24 in the amount of \$305,442.73; Payroll Benefits Warrant #s 10685-10692 dated 09/17/24 and 09/26/24 in the amount of \$172,877.41; Payroll Direct Deposit Authorizations dated 09/25/24 in the amount of \$267,217.16; and Agenda Bill #24-064, authorizing the General Manager to enter a Maintenance and Purchased Services Contract with Wapiti NW LLC for District fleet maintenance for a total not to exceed amount of \$175,000, and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the total contracted amount.

Commissioner Kimsey seconded the motion, and it passed.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – Kim Thur briefly reviewed the report due to Mr. Peterson’s planned absence.

Business Services Manager/Board Clerk: Board Confirmation of Events (September 2024) – The Board signed the confirmation sheet.

Board Calendar of Events (October 2024) – Kim Thur briefly reviewed the calendar. Ms. Thur provided the Board with the draft November/December 2024 *Connections* newsletter, asking for comments by this Thursday.

Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Emergency Project; & Capital Program) – Les MacDonald briefly reviewed the report due to Heath Henderson’s planned absence.

Treatment Operations Manager: Not present.

District Legal Counsel: Eric Frimodt provided an update on the Mill Creek Force Main emergency project, explaining the current status of the District’s efforts with the homeowners’ association.

EXECUTIVE SESSION: At 4:28 PM, Commissioner Kimsey recessed the meeting into an Executive Session for approximately 25 minutes with District legal counsel and District staff for the purpose of considering a personnel matter, under RCW 42.30.110 section 1(g).

At 4:46 PM, Commissioner Kimsey reconvened the meeting.

At 4:46 PM, Commissioner Kimsey recessed the meeting until 5:00 PM for the hearing.

At 5:00 PM, Commissioner Kimsey reconvened the meeting.

HEARINGS: 5:00 PM – AB #24-065 – NE 159th Street Short Plat Latecomer Reimbursement – Commissioner Kimsey opened the hearing on the establishment of a Latecomer Reimbursement area for the NE 159th Street Short Plat and the amount for the sanitary sewer facilities constructed in the vicinity of NE 20th Avenue and NE 159th Street within public right-of-way of the project.

Les MacDonald provided the background information on the project.

Commissioner Kimsey then asked if anyone attending remotely or in person wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one provided testimony.

Commissioner Kiggins moved to close the public hearing.

Commissioner Kimsey seconded the motion, and it passed.

Commissioner Kimsey announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the NE 159th Street Short Plat Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessments Table at a future Board meeting.

Commissioner Kimsey seconded the motion, and it passed.

Commissioner Kimsey thanked everyone for attending the hearing.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 5:03 PM.

Secretary