

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
October 15, 2024**

The second regular meeting of October 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on October 15, 2024. Commissioner Kimsey called the meeting to order at 8:00 AM. Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, David Logan, Britny Carrier, Emily Brown, Veronica McPherson, Heath Henderson, Vanessa Johnson, Les MacDonald (virtual), Melissa Armstrong, and Kim Thur.

Visitors Present for Regular Meeting: Consultants: Brian Pesis, Mike Grossman, and Adam Ben-Moche with Plante Moran (virtual). Interested Citizens: Leah Lothspeich (virtual).

ADDITIONS & DELETIONS TO AGENDA: John Peterson reported that there were two items to consider adding to today's meeting: the final versions of the General Manager's Employment Contract and Evaluation, which could be addressed if the Board was ready to act. The Board agreed to address the items at this time.

Commissioner Harker moved to approve the Employment Agreement for the General Manager and authorize the President of the Board to sign the Employment Agreement.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker moved to authorize the President, Vice President, and Secretary of the Board to sign the November 2023-October 2024 US Performance Review Form for the General Manager and further authorize the President to sign the Annual Evaluation letter.

Commissioner Kiggins seconded the motion, and it passed unanimously.

SPECIAL PRESENTATIONS: None.

WORK SESSION: 2025 Budget Work Session #2: 2025-2034 Capital Program & 2025 Capital Program Virtual Tour – Vanessa Johnson presented the 2025-2034 Capital Program presentation. She then provided a virtual tour of the 2025 Capital Program.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Board member reported on their recent activities.

General Manager: General Manager Activities Report (2024 General Manager/organization Goals: 3rd Quarter Update) – John Peterson reviewed the 3rd quarter update with the Board. In addition, David Logan provided a brief presentation on the status of Goal 10, Finance ERP Tool – Developer Project Scope/Complete Needs Assessment & Develop RFP. Mr. Peterson provided additional information for Goal 15, Implement State/Federal Advocacy Plan (Participate/Support Washington Association of Sewer and Water Districts (WASWD)/CCW

Functions). WASWD has narrowed their Executive Director recruitment to three finalists. A copy of their resumes were provided to the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 9:05 AM.

Secretary

Approved 10/22/24