

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
October 22, 2024**

The third regular meeting of October 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on October 22, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Neil Kimsey, Denny Kiggins, and Norm Harker.

District Staff: John Peterson, Kim Thur, Heath Henderson, Les MacDonald, David Logan, Britny Carrier (virtual), Matt Jenkins, Narissa Davis (virtual), and Michaela Loveridge (virtual).

Visitors Present for Regular Meeting: Interested Citizens: Leah Lothspeich, Phil Roppo, and Dan Clark.

Visitors Present for Special Presentations: None.

ADDITIONS & DELETIONS TO AGENDA: There were none.

SPECIAL PRESENTATIONS: None.

WORK SESSION: 2025 Budget Work Session #3: Budget by Account – David Logan presented the work session materials to the Board. No action was taken.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving the October 8, 2024 regular meeting minutes; October 15, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 10/07/24 and 10/15/24 in the amount of \$426,498.12; Voucher #s 60575-60614 dated 10/07/24 and 10/15/24 in the amount of \$1,165,667.78; Payroll Benefits Warrant #s 10693-10699 dated 10/03/24 in the amount of \$187,696.69; Payroll Direct Deposit Authorizations dated 10/10/24 in the amount of \$267,564.08; and Agenda Bill #24-066, adopting Resolution #1910, establishing a latecomer charge for sewer lines constructed in conjunction with the NE 159th St Short Plat (Project #11-2022-0024) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the NE 159th St Short Plat project.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: No reports.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report, including providing the Board with the final draft 2025 District/Discovery Clean Water Alliance state legislative agenda. The Board concurred with the

document.

Business Services Manager/Board Clerk: Business Services Manager/Board Clerk Activities Report (Annual Employee Handbook Updates) – Kim Thur briefly reviewed the report.

Board Calendar of Events (November 2024) – Kim Thur briefly reviewed the calendar.

Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Emergency Project; Capital Program; Development Program; Engineering Department; & Operations Department) – Heath Henderson briefly reviewed the report, including:

a) Memo re: 2025 General Sewer Plan Consultant Services Agreement, outlining the project and the selection of a consulting firm.

b) Draft Agenda Bill re: District Fleet Purchase – CCTV and Pumper Trucks – Request for Early Procurement. Heath Henderson briefly reviewed the draft agenda bill and requested the Board consider acting at this time in order for staff to move forward quickly with securing the purchases.

The Board decided to act on the agenda bill. Ms. Thur provided #24-067 as the agenda bill number.

AB #24-067 – District Fleet Purchase – CCTV and Pumper Trucks – Request for Early Procurement – Commissioner Kiggins moved to authorize the General Manger to sign purchase orders to purchase a 2024 F550 CCTV Truck for \$535,529.96 (including sales tax) and 2025 Freightliner 108SD Pumper Truck for \$220,210.52 (including sales tax).

Commissioner Harker seconded the motion, and it passed unanimously.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Discovery Clean Water Alliance (Alliance) Operations Program Update; Alliance Engineering Program Update; & Alliance Regulatory Program Update) – Matt Jenkins briefly reviewed the report.

District Legal Counsel: Not present.

HEARINGS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 4:44 PM.

Secretary