



CLARK REGIONAL WASTEWATER DISTRICT BOARD OF COMMISSIONERS

Neil Kimsey, President • Denny Kiggins, Vice President • Norm Harker, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

SPECIAL MEETING District Board Meeting Room Monday, December 23, 2024 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM on the Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/779445069>

You can also dial in using your phone: (224) 501-3412; Access Code: 779-445-069

Please login at least 10 minutes before the meeting begins. Kim Thur will be available to work through any technical issues.

Topics for Special Meeting: All regular meeting items from the canceled December 24, 2024 Board meeting (meeting day/time change only) – No additional items will be considered.

CALL TO ORDER

FLAG SALUTE

ADDITIONS & DELETIONS TO AGENDA

SPECIAL PRESENTATIONS

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: December 10, 2024 Regular Meeting Minutes
December 17, 2024 Regular Meeting Minutes

- b. Ratify and Confirm Previous Payments Issued:

<u>Electronic Payments:</u>		<u>\$330,049.66</u>
12/09/24	12/17/24	
\$155,397.99	\$174,651.67	
 <u>Voucher #s 60744-60792:</u>		 <u>\$637,080.56</u>
12/09/24: 60744-60766	12/17/24: 60767-60792	
\$148,265.10	\$485,815.46	

c. Other

- 1) AB #24-078 – Resolution Amending Employee Handbook
Required Consent Action: Adopt Resolution #1913, amending the Clark Regional Wastewater District Employee Handbook; authorizing the General Manager to make certain changes to the Employee Handbook; authorizing an effective date of January 1, 2025; and repealing Resolution #1887.
- 2) AB #24-079 – 2025 Strategic Plan Adoption
*Required Consent Action: Adopt Resolution #1914, adopting the Clark Regional Wastewater District 2025 Strategic Plan and 2026-2030 Strategic Roadmap.
Confirm the continued use of the District’s Mission, Vision, and Values statements.*
- 3) AB #24-080 – Resolution Adopting 2025 Budget
Required Consent Action: Adopt Resolution 1915, approving the 2025 Budget.
- 4) AB #24-081 – Resolution Adopting Small Works Policy POL-063
Required Consent Action: Adopt Resolution #1916, adopting the Clark Regional Wastewater District Small Works Policy POL-063; and authorizing the General Manager to make certain changes to the policy.
- 5) AB #24-082 – Appointment of 2025 Board Officers
Required Consent Action: Appoint Commissioner Harker as President, Commissioner Kimsey as Vice President, and Commissioner Kiggins as Secretary of the Board in 2025.

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members
- b. General Manager
- c. Business Services Manager/Board Clerk
 - 1) Board Calendar of Events (January 2025)
- d. Collection Infrastructure Director (Engineering Director)
- e. Finance Director/Treasurer
- f. Treatment Operations Manager
- g. District Legal Counsel

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

ADJOURNMENT