

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
January 14, 2025**

The first regular meeting of the month of January 2025 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on January 14, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan (virtual), Britny Carrier, Vanessa Johnson (virtual), Matt Jenkins, and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: City of Ridgefield: Councilor Judy Chipman. Interested Citizens: Dan Clark, Phil Roppo, and Leah Lothspeich.

Visitors Present for Special Presentations: Alan Johnson, Matt Rollins, Dean Hancock, Nicholas Gallagher, and Kristen Thomas.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: 25 Years of Service Award: Alan Johnson, Lead Maintenance Specialist – Alan Johnson was recognized for 25 years of service to the District.

Introduction: Matt Rollins, Pretreatment Specialist – Matt Rollins was introduced as the new Pretreatment Specialist, along with his service dog, Yuri.

Introduction: Dean Hancock, Maintenance Technician 2 – Dean Hancock was introduced as the new Maintenance Technician 2.

Introduction: Nicholas Gallagher, Operator & Maintenance Technician In Training – Nicholas Gallagher was introduced as the new Operator & Maintenance Technician In Training.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving the December 23, 2024 special meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 12/15/24, 12/24/25, 12/30/24, and 01/06/25 in the amount of \$1,952,264.93; Voucher #s 60793-60843 dated 12/18/24, 12/24/24, 12/30/24, and 01/06/25 in the amount of \$600,740.44; Payroll Benefit Warrant #s 10712-10719 dated 12/18/24 and 12/27/24 in the amount of \$170,838.06; and Payroll Direct Deposit Authorizations dated 12/24/24 and 01/10/25 in the amount of \$583,963.44.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report, including:

a) A personal note from retiring Mayor Ron Onslow from the City of Ridgefield thanking the District for managing the City’s sewer system and helping the City to grow.

b) A draft agenda bill related to Alliance 2021-2026 Professional Engineering Services Task Assignment Contract Amendment 4 with Brown and Caldwell for Program Elements 1 and 5. The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda for action.

c) A draft agenda bill related to Alliance 2021-2026 Professional Engineering Services Task Assignment Contract Amendment 6 with Jacobs Engineering for Multiple Program Elements. The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda for action.

Mr. Peterson noted that staff provided the Board with supplemental materials on January 13. The Board decided to take action.

Commissioner Kimsey moved to confirm and ratify the General Manager’s authority to enter into the Settlement and Release Agreement with the property owners relating to the Sierra Vista-Hunter’s Glen Pump Station Removal project executed on January 9, 2025.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Business Services Manager/Board Clerk: Board Confirmation of Events (December 2024) – The Board signed the confirmation sheet.

Board Calendar of Events (January 2025) – Ms. Thur briefly reviewed the calendar with the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Emergency Projects; Capital Program; Engineering Department; Development Program; and Operations Department) – Heath Henderson briefly reviewed the report, including:

a) A briefing was provided on the Gee Creek Facilities Upgrade project.

b) A draft agenda bill related to Highlands at Whipple Creek District Lateral Reimbursement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for action.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Customer Accounts Team & Alliance) – David Logan briefly reviewed the report.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Alliance Operations Program Update; Alliance Engineering Program Update; and Alliance

Regulatory Program Update) – Matt Jenkins briefly reviewed the report, including providing a copy of a recently executed Letter of Understanding with the City of Ridgefield related to the management plan for the Ridgefield Wastewater Treatment Plant Site.

Mr. Peterson noted that the Board approved the Natural Selection Farms biosolids contract on December 10. However, since that time, staff has been working with Natural Selection Farms to make some final edits to the contract. Staff will provide the final contract for the Board to ratify and confirm at an upcoming Consent Agenda for action.

District Legal Counsel: Eric Frimodt provided a report on the 2025 legislative session.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:41 PM.

Secretary