

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
SPECIAL MEETING  
December 23, 2024**

A special meeting was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on December 23, 2024. Commissioner Kimsey called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Neil Kimsey, Denny Kiggins (virtual), and Norm Harker.

District Staff: John Peterson, Kim Thur, Heath Henderson, Britny Carrier, and David Logan (virtual).

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Leah Lothspeich (virtual).

**ADDITIONS & DELETIONS TO AGENDA:** John Peterson reminded the Board of the special meeting status and reported that no items would be added to the published agenda distributed last Friday.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Harker moved to approve the Consent Agenda, approving the December 10, 2024 regular meeting minutes; December 17, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 12/09/24 and 12/17/24 in the amount of \$330,049.66; Voucher #s 60744-60792 dated 12/09/24 and 12/17/24 in the amount of \$637,080.56; Agenda Bill #24-078, adopting Resolution #1913, amending the Clark Regional Wastewater District Employee Handbook; authorizing the General Manager to make certain changes to the Employee Handbook; authorizing an effective date of January 1, 2025; and repealing Resolution #1887; Agenda Bill #24-079, adopting Resolution #1914, adopting the Clark Regional Wastewater District 2025 Strategic Plan and 2026-2030 Strategic Roadmap and confirming the continued use of the District's Mission, Vision, and Values statement; Agenda Bill #24-080, adopting Resolution 1915, approving the 2025 Budget; Agenda Bill #24-081, adopting Resolution #1916, adopting the Clark Regional Wastewater District Small Works Policy POL-063; and authorizing the General Manager to make certain changes to the policy; and Agenda Bill #24-082, appointing Commissioner Harker as President, Commissioner Kimsey as Vice President, and Commissioner Kiggins as Secretary of the Board in 2025.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** None.

**REPORTS: Board Members:** Each Board member reported on their recent activities.

**General Manager:** No report.

**Business Services Manager/Board Clerk: Board Calendar of Events (January 2025) –**

Kim Thur briefly reviewed the calendar.

**Collection Infrastructure Director:** No report.

**Finance Director/Treasurer:** No report.

**Treatment Operations Manager:** Not present.

**District Legal Counsel:** Not present.

**HEARINGS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**HEARINGS:** None.

**EXECUTIVE SESSION:** None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 3:05 PM.

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Secretary