

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
January 28, 2025**

The third regular meeting of the month of January 2025 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on January 28, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: Heath Henderson, David Logan (virtual), Britny Carrier, Vanessa Johnson (virtual), and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield: Interested Citizens: Dan Clark and Leah Lothspeich.

Visitors Present for Special Presentations: None.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving the January 14, 2025 regular meeting minutes; January 21, 2025 regular meeting minutes; and ratifying and confirming previous payments issued including electronic payments dated 01/14/25 and 01/22/25 in the amount of \$606,152.62; Voucher #s 60844-60865 dated 01/13/25, 01/14/25 and 01/22/25 in the amount of \$764,818.46; Payroll Benefit Warrant #s 10720-10726 dated 01/14/25 in the amount of \$189,592.16; and Payroll Direct Deposit Authorizations dated 01/24/25 in the amount of \$280,754.45.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – Kim Thur briefly reviewed the report in John Peterson’s absence.

Business Services Manager/Board Clerk: Business Services Manager Activities Report (District Communications Support) – Ms. Thur briefly reviewed the report, including a draft agenda bill related to Public Education & Outreach Professional Services Contract with JLA Public Involvement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for action.

Board Calendar of Events (February 2025) – Ms. Thur briefly reviewed the calendar with

the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Emergency Projects; Development Program; and Operations Department) – Heath Henderson briefly reviewed the report, including reviewing a memo related to Highlands at Whipple Creek Latecomer Reimbursement. The Board concurred with the proposed Latecomer assessments and using the Area method to apply assessments to the properties. Staff will move forward with notifying the affected property owners and prepare an agreement for the developer’s signature. The reimbursement will be presented at future Board meetings, including a public hearing.

Finance Director/Treasurer: No report.

Treatment Operations Manager: No report.

District Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:12 PM.

Secretary