

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
SPECIAL MEETING
February 4, 2025**

A special meeting was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on February 4, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, Robin Krause, David Logan (virtual), Britny Carrier, Vanessa Johnson (virtual), and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Leah Lothspeich.

Visitors Present for Special Presentations: Melissa Moe.

ADDITIONS & DELETIONS TO AGENDA: John Peterson reminded the Board of the special meeting status and reported that no items would be added to the published agenda distributed last Friday.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Melissa Moe, Wastewater Operations Manager – Melissa Moe was recognized for her tenure and achievements with the District.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving the January 28, 2025 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 01/15/25 in the amount of \$145,646.24; Payroll Benefit Warrant #s 10727-10728 dated 01/23/25 in the amount of \$474.85; Agenda Bill #25-005, authorizing the General Manager to sign the professional services contract with JLA Public Involvement, Inc. in the amount of \$54,794.27 and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten percent (10%) of the original contracted amount; and Agenda Bill #25-006, authorizing staff to schedule a public hearing for the Highlands at Whipple Creek Latecomer Reimbursement on March 11, 2025, at 5:00 PM or as soon thereafter as possible.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report. Robin Krause briefly reviewed the draft agenda bill included in

Mr. Peterson's report related to Alliance General Sewer Plan/Phase 6 Engineering Report – Consultant Services Contract with Jacobs Engineering Group, Inc. The Board concurred with the proposed agenda bill and requested staff to include it on a future Consent Agenda for action.

Business Services Manager/Board Clerk: Board Confirmation of Events (January 2025)

– The Board signed the confirmation sheet.

Board Calendar of Events (February 2025) – Ms. Thur briefly reviewed the calendar with the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Engineering Department) – Heath Henderson briefly reviewed the report, including a draft agenda bill related to Amendment to Wallis Engineering Task Assignment Contract for Professional Engineering Services for 2020-2025 Six-Year Capital Program. The Board concurred with the proposed agenda bill and requested staff to include it on a future Consent Agenda for action.

Finance Director/Treasurer: No report.

Treatment Operations Manager: No report.

District Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:17 PM.

Secretary