

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
February 25, 2025**

The second regular meeting of the month of February 2025 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on February 25, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Melissa Moe, Vanessa Johnson, David Logan (virtual), Britny Carrier, Matt Jenkins, Bob Sanguinetti, and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield: Interested Citizens: Dan Clark (virtual) and Steve Hansen (virtual).

Visitors Present for Special Presentations: Devin Parrish and Dale Lough.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: 10 Years of Service Award: Dale Lough, Senior Project Manager – The Board recognized Dale Lough for his 10 years of service with the District.

Promotion: Devin Parrish, Construction Inspector – The Board recognized Devin Parrish for his recent promotion to Construction Inspector.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving the February 4, 2025 special meeting minutes; February 18, 2025 regular meeting minutes; and ratifying and confirming previous payments issued including electronic payments dated 01/29/25, 02/03/25, and 02/11/25 in the amount of \$2,051,495.67 Voucher #s 60895-60940 dated 01/29/25, 02/03/25, and 02/11/25 in the amount of \$301,479.03; Payroll Benefit Warrant #s 10729-10734 dated 02/12/25 in the amount of \$171,016.03; and Payroll Direct Deposit Authorizations dated 02/10/25 in the amount of \$279,347.87.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Business Services Manager/Board Clerk:

Board Calendar of Events (March 2025) – Ms. Thur briefly reviewed the calendar with the

Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Engineering Department) – In Heath Henderson’s absence, Melissa Moe briefly reviewed the report, including providing copies of project reports reflecting 2024 year-end spending for the following projects: Discovery Corridor Wastewater Transmission Project Phase 2, Glenwood Pump Station Air Release Valve Replacement, Knoll Ridge South Pump Station Replacement, Knoll Ridge West Pump Station Replacement, Mt. Vista Trunk Upgrade, Ridgefield Pioneer Street Widening, South Junction Trunk Sewer Upgrade, and Whipple Creek North Pump Station Upgrade.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team) – David Logan briefly reviewed the report.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Alliance Operations Program Update; Alliance Engineering Program Update; & Alliance Regulatory Program Update) – Matt Jenkins briefly reviewed the report, including a draft agenda bill related to Authorization to Purchase Parts & Rebuild Services – Salmon Creek Treatment Plant Influent Screens. Mr. Jenkins explained the urgency for the repair and requested the Board consider acting on the agenda bill this evening.

The Board decided to act on the agenda bill at this time.

AB #25-009 – Authorization to Purchase Parts and Rebuild Services – Salmon Creek Treatment Plant Influent Screens – Commissioner Kimsey moved to authorize the purchase of parts and services for the Salmon Creek Treatment Plant Aqua Guard Influent Screens with Parkson Corporation in the amount of \$76,795.39 after sales tax and shipping, and further authorize the General Manager, or written designee, to sign supplemental purchase orders not to exceed an additional ten percent (10%) of the total purchase amounts.

Commissioner Kiggins seconded the motion, and it passed unanimously.

District Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:22 PM.

Secretary