

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 22, 2025**

The third regular meeting of the month of July 2025 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on July 22, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, Vanessa Johnson, David Logan (virtual), Maria Swinger-Inskeep, Matt Jenkins, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Bill Owen, Dan Clark, and Leah Lothspeich.

Visitors Present for Special Presentations: Eric Lucksley and Tyler Ellis.

Visitors Present for Hearings: Not applicable.

ADDITIONS & DELETIONS TO AGENDA: John Peterson announced that Brandon Ahola's promotion recognition would be deferred until a future meeting.

SPECIAL PRESENTATIONS: Promotion: Eric Lucksley, Operations Supervisor – Eric Lucksley was recognized for his promotion to Operations Supervisor.

Promotion: Tyler Ellis, Lead Operator – Tyler Ellis was recognized for his promotion to Lead Operator.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving the July 8, 2025 regular meeting minutes and July 15, 2025 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 07/01/25, 07/08/25, and 07/14/25 in the amount of \$984,220.82; Voucher #s 61321-61350 dated 07/01/25, 07/08/25, and 07/14/25 in the amount of \$317,490.75; payroll benefits warrants #10771-10777 dated 07/07/25 in the amount of \$202,118.85; payroll direct deposit authorizations dated 07/10/25 in the amount of \$298,879.95; Agenda Bill #25-032, authorizing the General Manager to sign the Revised Developer Extension, Reimbursement, and Service Agreement with the developer for the costs of constructing the Carty Road Pump Station and force main in an amount not exceed \$2,658,865.00 and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the Revised Developer Extension, Reimbursement, and Service Agreement amount; Agenda Bill #25-033, adopting Resolution #1931, relating to monthly service charges; adding a new Section 4.16.010(d) to the Clark Regional Wastewater District Code and adopting Resolution #1932,

relating to monthly service charges for non-residential customers in the City of Ridgefield service area and repealing Resolution #1604; and Agenda Bill #25-034, adopting Resolution #1933, amending the Clark Regional Wastewater District classification ranges and positions table and organization chart.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Board Clerk: Board Calendar of Events (August 2025) – Kim Thur briefly reviewed the calendar.

Business Services Director: Business Services Director Activities Report (Facilities Program) – Maria Swinger-Inskeep briefly reviewed the report.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program and Development Program) – Heath Henderson briefly reviewed the report, including: a) reviewing current project status reports for Abrams Park Pump Station Replacement, Discovery Corridor Wastewater Transmission System Phase 2, Gee Creek Facilities Upgrade, Glenwood Pump Station Automatic Release Valve Replacement, NE 179th Street at NE 29th Avenue Sewer, and Wallace Heights Septic Elimination; and b) provided a copy of the vicinity map for proposed Annexation #01-25 (NE 20th Avenue and NE 189th Street).

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Customer Accounts Team) – David Logan briefly reviewed his report, including reviewing a request to write off a billing issue involving Ridgefield High School due to a leak in the school's water system that persisted for nearly a year. Because the school district's bills are calculated based on water consumption, the school 2025 Equivalent Residential Units far exceeded actual usage. The Board concurred with staff's recommendation and requested to include the item for approval on a future Consent Agenda.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Discovery Clean Water Alliance Operations Program Update) – Matt Jenkins briefly reviewed his report.

District Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:16 PM.

Secretary

Approved 08/12/25