

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
August 12, 2025**

The first regular meeting of the month of August 2025 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on August 12, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, Les MacDonald, Bob Sanguinetti, David Logan (virtual), Maria Swinger-Inskeep, Matt Jenkins, Bill Owen, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: City of Ridgefield: Councilor Judy Chipman. Interested Citizens: Dan Clark, and Leah Lothspeich.

Visitors Present for Special Presentations: Britny Carrier, Ian Perry, Melissa Moe, and Emily Brown.

Visitors Present for Hearings: Not applicable.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Introduction: Bill Owen, P.E., Principal Engineer – John Peterson introduced Bill Owen to the Board as the new Principal Engineer for the Alliance.

Promotion: Ian Perry, Maintenance Specialist 2 – Ian Perry was recognized for his promotion to Maintenance Specialist 2.

Promotion: Emily Brown, Accountant – Emily Brown was recognized for her promotion to Accountant.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving the July 22, 2025 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 07/15/25, 07/22/25, 07/28/25, and 08/01/25 in the amount of \$2,475,645.80; Voucher #s 61351-61391 dated 07/22/25, 07/28/25, and 08/01/25 in the amount of \$240,767.61; payroll benefits warrants #10778-10779 dated 07/23/25 in the amount of \$474.85; payroll direct deposit authorizations dated 07/25/25 and 08/08/25 in the amount of \$628,526.74; and Agenda Bill #25-035, authorizing the General Manager to issue a credit totally \$26,386.60 to Ridgefield High School's utility billing accounts.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: Dan Clark, 1615 NW 87th Circle,

Vancouver, Washington, expressed appreciation for the thoughtful and thorough package of information prepared by District staff for New Business Agenda Bill #25-036, and he urged the Board to approve the item.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Board Clerk: Board Confirmation of Events (July 2025) – The Board signed the confirmation sheet.

Board Calendar of Events (August 2025) – Kim Thur briefly reviewed the calendar.

Ms. Thur provided the Board with the draft September/October *Connections* customer newsletter, requesting the Board's comments by Thursday, August 14.

Business Services Director: No report.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program and Development Program) – Heath Henderson briefly reviewed the report, including: a) providing a presentation on the Neil Kimsey Force Main Upgrade project, including the consultant selection process; and b) draft agenda bill re: 58th Avenue (NE) Subdivision District Lateral Reimbursement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for action.

Finance Director/Treasurer: No report.

Treatment Operations Manager: No report.

District Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #25-036 – Discovery Clean Water Alliance Salmon Creek Treatment Plant Dewatering Equipment Replacement Project – Resolution Waiving Competitive Bidding Requirements for Equipment Procurement – Commissioner Kimsey moved to adopt Resolution No. 1934, waiving the competitive bidding requirements pursuant to RCW 57.08.050(5), RCW 39.04.280(1)(b) and RCW 70A.210.110 relating to the acquisition of dewatering equipment and related components necessary for the Salmon Creek Treatment Plant Dewatering Equipment Replacement Project in accordance with applicable law, and further authorize the General Manager to sign purchase orders to acquire the equipment or any part thereof, or for the preparation of advance submittal documents for use in the competitive bidding process for the project.

Commissioner Kiggins seconded the motion, and it passed unanimously.

HEARINGS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:28 PM.

Secretary

Approved 08/26/25