



CLARK REGIONAL WASTEWATER DISTRICT

BOARD OF COMMISSIONERS

Norm Harker, President • Neil Kimsey, Vice President • Denny Kiggins, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

REGULAR MEETING

District Board Meeting Room

Tuesday, December 23, 2025

4:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Board Clerk, by 1:00 PM on Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/396141005>

You can also dial in using your phone: (571) 317-3112; Access Code: 396-141-005

Please log in at least 10 minutes before the meeting begins. Kim Thur will be available to work through any technical issues.

CALL TO ORDER

FLAG SALUTE

SPECIAL ACTIONS

- a. Appoint Commissioner Neil Kimsey as President & Presiding Officer Over Today's Meeting

ADDITIONS & DELETIONS TO AGENDA

SPECIAL PRESENTATIONS

- a. Oath of Office for Incoming Commissioner Dan Clark (Administered by Clark County Auditor Greg Kimsey)

WORK SESSION

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: December 9, 2025 Regular Meeting Minutes
- b. Ratify and Confirm Previous Payments Issued:

<u>Electronic Payments:</u>				<u>\$1,859,546.96</u>
12/03/25:	12/08/25:	12/15/25:		
\$330,779.35	\$83,728.49	\$372.21		
		\$1,444,666.91		
<u>Voucher #s 61666 – 61720:</u>				<u>\$306,597.76</u>
12/03/25: 61666 – 61683	12/08/25: 61684 – 61703	12/08/25: 61704	12/15/25: 61705 – 61720	
\$173,590.95	\$76,765.82	\$2,975.00	\$53,265.99	
<u>Payroll Benefits Warrant #s 10808 – 10812:</u>				<u>\$177,349.78</u>
12/09/25: 10808 – 10812				
\$177,349.78				

c. Other

- 1) AB #25-063 – Resolution Amending Employee Handbook
Required Consent Action: Adopt Resolution #1942, amending the Clark Regional Wastewater District Employee Handbook; authorizing the General Manager to make certain changes to the Employee Handbook; authorizing an effective date of January 1, 2026; and repealing Resolution #1913.
- 2) AB #25-064 – Resolution Amending the Compensation Plan
Required Consent Action: Adopt Resolution #1943, amending the Clark Regional Wastewater District Compensation Plan; authorizing the General Manager to make certain changes to the Compensation Plan; and repealing Resolution #1912.
- 3) AB #25-065 – Resolution Adopting 2026 Strategic Plan
Required Consent Action: Adopt Resolution #1944, adopting the Clark Regional Wastewater District 2026 Strategic Plan and 2027-2031 Strategic Roadmap; and repealing Resolution #1914.
Confirm the continued use of the District's Mission, Vision, and Values statements.
- 4) AB #25-066 – Resolution Adopting 2026 Budget
Required Consent Action: Adopt Resolution 1945, approving the 2026 Budget.
- 5) AB #25-067 – Carter Property Latecomer Reimbursement – Resolution Establishing Latecomer Charge
Required Consent Action: Adopt Resolution #1946, establishing a Latecomer charge for the sewer lines constructed in conjunction with the Carter Property (Project #11-2022-0009) developer extension.
Authorize the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Carter Property subdivision.
- 6) AB #25-068 – Task Assignment Contracts for Professional Engineering Services and Real Property Consultant Services for 2026-2031
Required Consent Action: Authorize the General Manager to sign contracts and agreements of:
 - *Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contracts with Consor North America, Inc., Wallis Engineering, PLLC, Grayling Engineers, PLLC, and Leeway Engineering Solutions LLC for an amount not to exceed \$350,000 each;*
 - *Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contracts with AKS Engineering & Forestry LLC and MacKay Sposito Constructors, LLC for an amount not to exceed \$800,000 each;*
 - *Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Otak, Inc. for an amount not to exceed \$650,000;*
 - *Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Parametrix, Inc. for an amount not to exceed \$500,000;*
 - *Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contracts with Industrial Systems Inc., Windsor MEP Engineers LLC, Haley & Aldrich Inc., Geotechnical Resources, Inc., Ecological Land Services, Inc., Columbia West Engineering, Inc., Professional Services Industries, Inc., and Terracon Consultants, Inc. for an amount not to exceed \$150,000 each; and*
 - *Real Property Consultant Services Contract with Epic Land Solutions, Inc. for an amount not to exceed \$150,000*

for Task Assignment services, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amounts.

- 7) AB #25-069 – Addition of Fourth Radio Node – Professional Services Contract
Required Consent Action: Authorize the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract with Adcomm Engineering, LLC in an amount not to exceed \$204,000.00 for services to support the addition of a fourth radio node and associated system improvements, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members
- b. Board Clerk
 - 1) Board Calendar of Events (January 2026)
- c. Business Services Director
- d. Collection Infrastructure Director (Engineering Director)
- e. Finance Director/Treasurer
- f. Treatment Operations Manager
- g. District Legal Counsel
- h. General Manager

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

UNFINISHED BUSINESS**NEW BUSINESS****EXECUTIVE SESSION****ADJOURNMENT**