

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
December 23, 2025**

The second regular meeting of the month of December 2025 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on December 23, 2025. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, Matt Jenkins, Maria Swinger-Inskeep, David Logan (virtual), Maria Webster, Narissa Strong, Marcella Laasch, Connie Pekarek, Trish Peters, Heather Rowley, Nik Miller, Evan Westervelt, Travis Becker, AJ Domingos, Alberto Sanchez-Munoz, Bob Melton, Josh Broselle, Ian Perry, Dean Vandermeer, Jeff Henderson, Marie LaManna, Jerry Barnett, Jason Oster, Shawn Moore, Lisa Standiford, Britny Carrier, Elise Robbins, Bob Sanguinetti, Hilary Gorham, Kim Gribner, Bill Owen, and Kim Thur.

Visitors Present for Regular Meeting: Clark County Auditor Greg Kimsey and Clark Public Utilities Commissioner Jane VanDyke. Interested Citizens: Dan Clark, Debra Clark, Jamie Clark, Jim Clark, Sue Boschee, Kirby Boschee, Ron Olsen, Kurt Kimsey, Gayle Kimsey, Colleen Kimsey Love, Linda Bauer, J.D. and D'Alene White, Doug and Debbie Kimsey, Ron Olson, Kristen Thomas, Ken Andrews, Bronson Potter, Tom Sedlacek, Leah Lothspeich, and Phil Roppo.

SPECIAL ACTIONS: Commissioner Kiggins moved to appoint Commissioner Neil Kimsey as President and presiding officer over today's Board meeting. Commissioner Harker seconded the motion, and it passed. Commissioner Kimsey abstained from voting.

Kim Thur, Board Clerk, presented Commissioner Kimsey with a commemorative gavel for his use in presiding over his final Board meeting.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Oath of Office for Incoming Commissioner Dan Clark – Clark County Auditor Greg Kimsey administered the oath of office to incoming Commissioner Dan Clark who will begin serving on the Board starting January 1, 2026.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving the December 9, 2025 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 12/03/25, 12/08/25, and 12/15/15 in the amount of \$1,859,546.96; Voucher #s 61666-61720 dated 12/03/25, 12/08/25, and 12/15/25 in the amount of \$306,597.76; Payroll Benefits Warrants #s 10808-10812 dated 12/09/25 in the amount of \$177,349.78; Agenda

Bill #25-063, adopting Resolution #1942, amending the Clark Regional Wastewater District Employee Handbook; authorizing the General Manager to make certain changes to the Employee Handbook; authorizing an effective date of January 1, 2026; and repealing Resolution #1913; Agenda Bill #25-064, adopting Resolution #1943, amending the Clark Regional Wastewater District Compensation Plan; authorizing the General Manager to make certain changes to the Compensation Plan; and repealing Resolution #1912; Agenda Bill #25-065, adopting Resolution #1944, adopting the Clark Regional Wastewater District 2026 Strategic Plan and 2027-2031 Strategic Roadmap; and repealing Resolution #1914 and confirming the continued use of the District's Mission, Vision, and Values statements; Agenda Bill #25-066, adopting Resolution #1945, approving the 2026 budget; Agenda Bill #25-067, adopting Adopt Resolution #1946, establishing a Latecomer charge for the sewer lines constructed in conjunction with the Carter Property (Project #11-2022-0009) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Carter Property subdivision; Agenda Bill #25-068, authorizing the General Manager to sign contracts and agreements of: Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contracts with Consor North America, Inc., Wallis Engineering, PLLC, Grayling Engineers, PLLC, and Leeway Engineering Solutions LLC for an amount not to exceed \$350,000 each, Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contracts with AKS Engineering & Forestry LLC and MacKay Sposito Constructors, LLC for an amount not to exceed \$800,000 each, Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Otak, Inc. for an amount not to exceed \$650,000, Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Parametrix, Inc. for an amount not to exceed \$500,000, Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contracts with Industrial Systems Inc., Windsor MEP Engineers LLC, Haley & Aldrich Inc., Geotechnical Resources, Inc., Ecological Land Services, Inc., Columbia West Engineering, Inc., Professional Services Industries, Inc., and Terracon Consultants, Inc. for an amount not to exceed \$150,000 each, and Real Property Consultant Services Contract with Epic Land Solutions, Inc. for an amount not to exceed \$150,000 for Task Assignment services, and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amounts; and Agenda Bill #25-069, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract with Adcomm Engineering, LLC in an amount not to exceed \$204,000.00 for services to support the addition of a fourth radio node and associated system improvements, and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

Board Clerk: Board Calendar of Events (January 2026) – Kim Thur provided the calendar.

Business Services Director: No report.

Collection Infrastructure Director (Engineering Director): No report.

Finance Director/Treasurer: No report.

Treatment Operations Manager: No report.

District Legal Counsel: Not present.

General Manager: John Peterson provided opportunity for employees and family/friends of Commissioner Neil Kimsey to recognize and celebrate his 30 years of service as a Clark Regional Wastewater District Commissioner. Commissioner Kimsey will be retiring December 31, 2025.

HEARINGS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

Commissioner Kimsey adjourned the meeting at 4:26 PM.

Secretary