

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
January 27, 2026**

The third regular meeting of the month of January 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on January 27, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Les MacDonald, David Logan (virtual), Maria Swinger-Inskeep, Bob Sanguinetti, Bill Owen, Matt Jenkins, Narissa Strong, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Neil Kimsey, Leah Lothspeich, Phil Roppo, and Michael (virtual).

Visitors Present for Special Presentations: Ryan Krause.

ADDITIONS & DELETIONS TO AGENDA: John Peterson announced that the introduction of Natalie Stewart would be rescheduled to a future Board meeting.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Ryan Krause, Maintenance Technician 2 – Matt Jenkins and the Board recognized Ryan Krause for his 5 years of service to the District.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Clark moved to approve the Consent Agenda, approving the January 13, 2026 regular meeting minutes, January 20, 2026 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 01/07/26, 01/13/26, and 01/20/26 in the amount of \$1,869,899.48; Voucher #s 61775-61821 dated 01/07/26, 01/13/26, and 01/20/26 in the amount of \$320,453.53; Payroll Benefits Warrant #s 10814-10819 dated 01/14/26 in the amount of \$211,764.12; Payroll Authorizations dated 01/23/26 in the amount of \$446,771.68; Agenda Bill #26-003, adopting Resolution #1947, approving annexation of real property (01-25) to the District, subject to final approval by the Clark County Board of County Councilors; Agenda Bill #26-004, authorizing the General Manager to sign Public Works Board Construction Funding Agreement PC26-96410-031 to fund a portion of the Ridgefield Sewer Redirection Project Phase 1 as approved in the adopted 2026-2035 Capital Improvement Program; and Agenda Bill #26-005, authorizing the General Manager to sign Washington State Department of Commerce Grant Agreements 24-96647-304 and 25-96647-185 to fund a portion of the Wallace Heights Septic Elimination Program project as approved in the adopted 2026-2035 Capital Improvement Program.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Board Clerk: Board Calendar of Events (February 2026) – Kim Thur briefly reviewed the calendar.

2026 Board Member Delegations – The Board confirmed the 2026 delegations as presented.

Business Services Director: Business Services Director Activities Report (District Communication Support) – Maria Swinger-Inskeep reviewed her report, including a draft agenda bill related to Public Education & Outreach Professional Services Contract with JLA Public Involvement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program, and Development Program) – Heath Henderson reviewed his report, including:

a) Draft memo and agenda bill related to Ridgefield Farms Subdivision Developer Reimbursement Agreement. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

b) Memo re: Ramble Creek Phases 1C & 7A Latecomer Reimbursement. The Board concurred with applying the Latecomer Assessment using the Equivalent Residential Unit (ERU) method to assess the cost of the sewers. Still will move forward with notifying the affected property owners, preparing an agreement for the developer's signature, and requesting authorization for a public hearing at a future Board meeting.

c) Draft agenda bill related to Declaration of and Authorization to Dispose of Surplus Property. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

Finance Director/Treasurer: No report.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Operations Program Update) – Matt Jenkins reviewed the report.

District Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

Commissioner Harker adjourned the meeting at 4:24 PM.

Secretary

Approved 02/10/26