

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
April 28, 2026**

The second regular meeting of the month of April 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on April 28, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Maria Swinger-Inskeep, Vanessa Johnson (virtual), David Logan (virtual), Britny Carrier, Bob Sanguinetti, Matt Jenkins, Bill Owen, Marc Yarlott, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Neil Kimsey, Phil Roppo, Leah Lothspeich (virtual), and Zach Girod (virtual).

Visitors Present for Special Presentations: Elise Robbins, Marla McGourty, Michaela Loveridge, and Leanne Mattos.

Visitors Present for Public Hearing: None.

ADDITIONS & DELETIONS TO AGENDA: Kim Thur noted that the introduction of Garrett Gobin would be rescheduled to a future Board Meeting.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Marla McGourty, Assistant Finance Specialist – Marla McGourty was recognized for her 5 years of service to the District.

5 Years of Service Award: David Logan, Finance Director/Treasurer – David Logan was recognized for his 5 years of service to the District.

Promotion: Michaela Loveridge, Administrative Assistant 4 – Michaela Loveridge was recognized for her recent promotion to Administrative Assistant 4.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Clark moved to approve the Consent Agenda, approving the April 14, 2026 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 04/08/26, 04/14/26, and 04/21/26 in the amount of \$582,972.81; Voucher #s 62015-62045 dated 04/14/26 and 04/21/26 in the amount of \$144,903.41; Payroll Benefits Warrant #s 10833-10837 dated 04/13/26 in the amount of \$186,490.47; Payroll Authorizations dated 04/25/26 in the amount of \$460,278.65; Agenda Bill #26-026, adopting Resolution #1955, relating to write offs and adjustments; repealing Section 2.16.020 in its entirety and adopting new sections 2.16.020 and 5.32.110 to the Clark Regional Wastewater District Code; and Agenda Bill #26-027, creating the Environmental Affairs Director at salary range 19 and the Executive Assistant at salary range 11 positions, adding the positions to the Organization Chart, and authorizing the General Manager to

establish an appropriate compensation package for highly qualified candidates for these positions, including a starting salary and vacation accrual rate, appropriate for the candidates' qualifications and experience.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (2026 Clark County Sewer Rates & Charges; Agency Coordination, District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report, including the updated Clark County Sewer Providers Single-Family Residential 2026 Sewer Connection Charges/Rates Comparison handout.

Board Clerk: Board Calendar of Events (May 2026) – Kim Thur briefly reviewed the calendar.

Business Services Director: Business Services Director Activities Report (Claims Report) – Maria Swinger-Inskeep reviewed the District claims activity for 2025.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program; and Operations Department) – Heath Henderson reviewed the report, including a draft agenda bill related to Wallace Heights Septic Elimination Program Project – Professional Engineering Services Contract Amendment 5. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for action.

Semi-Annual 2025 Engineering Department Report – Mr. Henderson reviewed the second-half 2025 report with the Board.

Semi-Annual 2025 Collection Operations Department Report – Mr. Henderson reviewed the second-half 2025 report with the Board.

Finance Director/Treasurer: Semi-Annual 2025 Finance Department Report – David Logan reviewed the second-half 2025 report with the Board.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Discovery Clean Water Alliance Operations Program Update) – Matt Jenkins briefly reviewed his report.

District Legal Counsel: Not present.

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #26-028 – Wallace Heights Phase 1 Septic Elimination Program Project – Construction Contract Award – Award to Second Low Bidder – Heath Henderson briefly reviewed the agenda bill. The Wallace Heights Phase 1 SEP Project was advertised on

February 12, and bids opened on March 17. Seven (7) bids were received ranging from \$980,992.19 to \$1,992,861.48. Sunset Grill Construction, LLC (SGC) submitted the lowest responsive bid of \$980,992.19, which was 19% lower than the project estimate of \$1,210,069.85. The District Board approved award to SGC on March 24.

District staff sent the construction package to SGC on March 25. SGC failed to return the signed contract, insurance, and bond in accordance with the contract documents.

Due to the failure to comply with the contract documents, District staff recommend awarding the project to the second lowest bidder: KKLA Contractors. KKLA Contractors submitted the second lowest bid at \$1,250,718.22 which was 3% above the engineer's estimate.

District legal counsel has reviewed the contract and the decision to award the second lowest bidder.

Commissioner Kiggins moved to rescind the bid award to Sunset Grill Construction, LLC, due to failure to execute the contract.

Commissioner Clark seconded the motion, and it passed unanimously.

Commissioner Kiggins moved to award the construction contract as advertised for the Wallace Heights Phase 1 SEP Project to KKLA Contractors, authorize the General Manager to sign a contract with KKLA Contractors for the bid amount of \$1,250,718.22 (including sales tax), and further authorize the General Manager, or written designee, to execute supplemental amendments not to exceed twenty (20) percent of the original contracted amount.

Commissioner Clark seconded the motion, and it passed unanimously.

HEARINGS: None

Commissioner Harker adjourned the meeting at 4:53 PM.

Secretary