

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
May 12, 2026**

The first regular meeting of the month of May 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on May 12, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Maria Swinger-Inskeep, Shawn Moore (virtual), David Logan (virtual), Britny Carrier, Bob Sanguinetti, Bill Owen, Marc Yarlott, and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: City of Ridgefield Councilor Judy Chipman. Interested Citizens: Neil Kimsey, Greg Kimsey, Phil Roppo, and Zach Girod (virtual).

Visitors Present for Special Presentations: Nick Maze.

Visitors Present for Public Hearing: Not Applicable.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Introduction: Nick Maze, Construction Inspector – Nick Maze was introduced to the Board as the new Construction Inspector.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Clark moved to approve the Consent Agenda, approving the April 28, 2026 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 04/28/26 and 05/05/26 in the amount of \$468,896.92; Voucher #s 62046-62084 dated 04/22/26, 04/28/26, and 05/05/26 in the amount of \$294,400.54; Payroll Benefits Warrant #s 10838-10839 dated 04/21/26 in the amount of \$24,414.64; Payroll Authorizations dated 05/08/26 in the amount of \$527,607.52; Agenda Bill #26-029, authorizing staff to declare the attached Clark Regional Wastewater District Surplus Equipment List dated May 12, 2026, as surplus and further authorizing the sale of the item at a public auction pursuant to RCW 57.08.015 and ratifying and confirming staff's actions in surplus and selling District fleet vehicle M56 at public auction; Agenda Bill #26-030, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract Amendment 5 with Wallis Engineering in an amount not to exceed \$48,039.00 for the Wallace Heights Septic Elimination Program project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount; and Agenda Bill #26-031, authorizing the General Manager to sign Amendment A - Public Works Board Construction Funding Agreement PC26-96410-031 to fund a portion of the Ridgefield Sewer Redirection Project Phase 1, as approved

in the adopted 2026-2035 Capital Improvement Program.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (2026 Clark County Sewer Rates & Charges; Agency Coordination, District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report, including reviewing a copy of a letter received from Washington Association of Sewer and Water Districts thanking Heath Henderson and John Peterson for serving as speakers at the spring conference.

Board Clerk: Board Confirmation of Events (April 2026) – The Board signed the confirmation sheet.

Board Calendar of Events (May 2026) – Kim Thur briefly reviewed the calendar.

Business Services Director: Business Services Director Activities Report (Emergency Management, Develop Workforce, Workforce Development & Community; and Facilities) – Maria Swinger-Inskeep and Shawn Moore reviewed the report, including a draft agenda bill related to Resolution Adopting the Comprehensive Emergency Response Plan POL-037. The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program) – Heath Henderson reviewed the report.

Finance Director/Treasurer: Finance Director Activities Report (Accounting Team and Customer Accounts Team) – David Logan reviewed his report, including minor administrative updates that have been made to the Reimbursable Travel and Training Policy and Credit Card Policy. Mr. Logan then reviewed proposed District Code amendments related to memorializing the current process for customer write-offs related to utility bills. The Board concurred with the proposed edits and requested staff to include the agenda bill on a future Consent Agenda.

District Legal Counsel: Eric Frimodt reviewed a Division 1 Court of Appeals case related to the Open Public Meetings Act (West v. City of Burien).

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #26-032 – Salmon Creek Treatment Plant Ultraviolet System Replacement Project – Construction Contract Award – Bill Owen briefly reviewed the agenda bill.

Commissioner Kiggins moved to award the construction contract as advertised for the Salmon Creek Treatment Plant UV System Replacement project to Tapani Inc., authorize the General Manager to sign a contract with Tapani Inc. for the bid amount of \$4,748,972.56 (including sales tax).

and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed twenty (20) percent of the original contracted amount.

Commissioner Clark seconded the motion, and it passed unanimously.

HEARINGS: None

Commissioner Harker adjourned the meeting at 4:29 PM.

Secretary

Approved 05/26/26