

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
June 9, 2026**

The first regular meeting of the month of June 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on June 9, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Les MacDonald, Maria Swinger-Inskeep, David Logan (virtual), Bob Sanguinetti, Vanessa Johnson, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Greg Kimsey (virtual), Phil Roppo, and Zach Girod (virtual).

Visitors Present for Special Presentations: Not applicable.

Visitors Present for Public Hearing: Not applicable.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Clark moved to approve the Consent Agenda, approving the May 26, 2026 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 03/16/26, 04/15/26, 05/15/26, 05/26/26, and 06/02/26 in the amount of \$995,857.15; Voucher #s 62125-62160 dated 05/26/26 and 06/02/26 in the amount of \$250,275.18; Payroll Benefit Warrant #s 10840-10845 in the amount of \$195,798.70; Payroll Authorizations dated 06/10/26 in the amount of \$465,254.93; Agenda Bill #26-034, adopting Resolution No. 1957, relating to delinquent service charges and payment arrangements, and amending Section 5.32.070 of the Clark Regional Wastewater District Code; Agenda Bill #26-035, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Parametrix in an amount not to exceed \$489,800 for the Discovery Corridor Wastewater Transmission System Phase 3 Upgrade project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the total contracted amount; and Agenda Bill #26-036, authorizing the President of the Board to sign the Retrospective Rating Plan Agreement Updated June 2026 with the Washington Association of Sewer and Water Districts to continue the District's participation in the program.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** No one wished to speak.

**REPORTS: Board Members:** Commissioner Clark and Commissioner Kiggins reported on their recent activities.

**General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions; and Discovery Clean Water Alliance Update)** – John Peterson briefly reviewed his report.

**Board Clerk: Board Confirmation of Events (May 2026)** – The Board signed the confirmation sheet.

**Board Calendar of Events (June 2026)** – Kim Thur briefly reviewed the calendar.

**Business Services Director: Business Services Director Activities Report (Outreach)** – Maria Swinger-Inskeep briefly reviewed her report.

Ms. Swinger-Inskeep provided the Board with the draft *Connections* newsletter, requesting comments by tomorrow morning.

**Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program and Development Program)** – Heath Henderson reviewed the report, including a memo related to 68<sup>th</sup> Street (NE) Short Plat Latecomer Reimbursement. The Board concurred with applying the Latecomer Assessment using the Area method to assess the cost of the sewers. Still will move forward with notifying the affected property owners, preparing an agreement for the developer's signature, and requesting authorization for a public hearing at a future Board meeting.

**Finance Director/Treasurer: Finance Director Activities Report (Accounting Team and Customer Accounts Team)** – David Logan reported on recent years' audit costs and recommended to continue with the current annual audit process. The Board concurred with the recommendation.

Mr. Logan then reviewed a draft agenda bill relating to Enterprise Resource Planning (ERP) Conversion – Amendment 3 with Plante & Moran. The Board concurred with the proposed agenda bill and requested to include it on a future Consent Agenda.

**District Legal Counsel:** Eric Frimodt advised the Board that AI service providers are requesting sensitive information from public agencies. All public agencies will need to consult their legal counsels before responding to these types of record requests.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**HEARINGS:** None

**EXECUTIVE SESSION:** None.

Commissioner Harker adjourned the meeting at 4:19 PM.

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Secretary