

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 14, 2026**

The first regular meeting of the month of July 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on July 14, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Maria Swinger-Inskeep, David Logan (virtual), Matt Jenkins, Marc Yarlott, Kayla Brown (virtual), and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: Interested Citizens: Leah Lothspeich. Greg Kimsey, Phil Roppo, and Zach Girod (virtual).

Visitors Present for Special Presentations: Not applicable.

Visitors Present for Public Hearing: Not applicable.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Clark moved to approve the Consent Agenda, approving the June 23, 2026 regular meeting minutes; and ratifying and confirming previous payments issued including electronic payments dated 06/15/26, 06/23/26, 07/01/26, and 07/07/26 in the amount of \$2,088,367.98; Voucher #s 62193-62253 dated 06/23/26, 07/01/26, and 07/07/26 in the amount of \$2,702,128.86; Payroll Benefit Warrant # 10851 dated 06/22/26 in the amount of \$137.35; Payroll Authorizations dated 07/10/26 in the amount of \$495,025.37.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Board Clerk: Board Calendar of Events (June 2026) – The Board signed the confirmation sheet.

Board Calendar of Events (July 2026) – Kim Thur briefly reviewed the calendar.

Business Services Director: Business Services Director Activities Report (Facilities and Develop Workforce) – Maria Swinger-Inskeep briefly reviewed the report.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program; Development Program; Operations Department; and Pretreatment Program) – Heath Henderson reviewed the report.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; and Customer Accounts Team) – David Logan reviewed the report, noting that the District and Discovery Clean Water Alliance successfully completed their annual financial statement and accountability audits conducted by the Washington State Auditor's Office. The Financial and Accountability reports for both entities were provided as attachments.

Both organizations received clean audit opinions, with no audit findings, reflecting strong financial management, effective internal controls, and continued compliance with applicable laws, regulations, and accounting standards.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Discovery Clean Water Alliance Operations Program Update) – Matt Jenkins briefly reviewed the report, including a draft agenda bill related to Authorization to Purchase 2026 JCB 512-56 Telehandler. The heavy-duty telehandler will be a new asset for the Salmon Creek Treatment Plant (SCTP) and is critical to supporting the maintenance team's operational needs. The equipment will replace the 2001 Genie S85 Lift (Asset M65) and the 2020 Doosan Forklift (Asset M61). Replacing these two pieces of equipment with a single, more versatile machine will improve operational flexibility, enhance employee safety, and streamline the rolling stock inventory at SCTP. This planned procurement was included in the 2026 fleet budget. The proposed purchase is being made through the competitively awarded Sourcewell cooperative purchasing contract.

The Board decided to act on the agenda bill.

AB #26-041 – Authorization to Purchase 2026 JCB 512-56 Telehandler – Commissioner Kiggins moved to authorize the General Manager to purchase the 2026 512-56 Telehandler for the Salmon Creek Treatment Plant for a total amount not to exceed \$226,911.25 (including 8.7% sales tax payable to Washington state).

Commissioner Clark seconded the motion, and it passed unanimously.

District Legal Counsel: No report.

HEARINGS: None

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

Commissioner Harker adjourned the meeting at 4:29 PM.

Secretary

Approved 07/28/26