

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
August 25, 2026**

The third regular meeting of the month of August 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on August 25, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Maria Swinger-Inskeep, David Logan (virtual), Britny Carrier (virtual), Melissa Moe, Marc Yarlott, Bill Owen, Les MacDonald, Lee Tumminello, Matt Jenkins, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Phil Roppo, Zach Girod (virtual), Greg Kimsey, and Paul (virtual-joined at 4:34 PM).

Visitors Present for Special Presentations: Leanne Mattos, Trish Peters, Michaela Loveridge, Dustin Harris, Josh Broselle, Alberto Sanchez Munoz, Alan Johnson, Luke Taylor, Jeff Henderson, and Kyle Smith.

Visitors Present for Work Session: Not applicable.

Visitors Present for Public Hearing: Not applicable.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS: Platinum Award Presentation: Dustin Harris, Maintenance Supervisor; Josh Broselle, Electrician; Alberto Sanchez Munoz, Lead Maintenance Specialist; Alan Johnson, Lead Maintenance Specialist; Luke Taylor, Maintenance Specialist 3; Jeff Henderson, Maintenance Specialist 2; & Kyle Smith, Control Systems Administrator** – A platinum award was presented by the Board to Dustin Harris, Josh Broselle, Alberto Sanchez Munoz, Alan Johnson, Luke Taylor, Jeff Henderson, and Kyle Smith for self-performing several capital R&R projects in 2025-2026 that would typically be performed by a contractor, identifying opportunities for efficiencies and significant cost savings totaling \$325,000 along the way. Field staff spent approximately 380 hours on these projects, in addition to project management time, while maintaining their regular workload and levels of service.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Clark moved to approve the Consent Agenda, approving the August 11, 2026 regular meeting minutes and August 18, 2026 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 08/11/26 and 08/18/26 in the amount of \$2,559,191.87; Voucher #s 62327-62361 dated 08/11/26 and 08/18/26 in the amount of \$782,807.12; Payroll Benefits Warrant #s 10860-10864 dated 08/11/26 in the amount of

\$193,196.16; Agenda Bill #26-050, adopting Resolution #1958, establishing a latecomer charge for the sewer lines constructed in conjunction with the NE 68<sup>th</sup> Street Short Plat (Project #11-2020-0069) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the NE 68<sup>th</sup> Street Short Plat project; Agenda Bill #26-051, re-adopting District Policy POL-034, Policy Related to Definition of Other Official Duties or Services, effective August 25, 2026; Agenda Bill #26-052, adopting Resolution #1959, waiving competitive bidding requirements for Flygt sewage pumps and associated parts and services as a single source and special facilities for sewage pump stations; and Agenda Bill #26-053, adopting Resolution No. 1960, relating to sewage flow values for educational facilities, and amending Section 5.28.020 (Table 2) of the Clark Regional Wastewater District Code.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** No one wished to speak.

**REPORTS: Board Members:** Each Commissioner reported on their recent activities. Commissioner Clark urged his fellow Commissioners to begin contacting their assigned partner agencies' elected officials related to District Organization Goal #16.

**General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions; and Discovery Clean Water Alliance Update)** – John Peterson briefly reviewed the report.

**Board Clerk: Board Calendar of Events (September 2026)** – Kim Thur briefly reviewed the calendar.

**Business Services Director: Business Services Director Activities Report (Donations and Stakeholder & Community Engagement)** – Maria Swinger-Inskeep briefly reviewed the report.

**Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Operations Department)** – Heath Henderson reviewed the report, including Attachment A, a draft agenda bill related to Purchase of Flygt Pumps and Associated Equipment. The Board concurred with the proposed agenda bill and requested to include it on a future Consent Agenda.

Mr. Henderson then reviewed Attachment B, a draft agenda bill related to District Fleet Purchase – Used Caterpillar Excavator. Mr. Henderson requested that the Board consider acting on the item at this evening's Board meeting to allow the used market purchase to proceed quickly.

The Board decided to act on the item.

**AB #26-054 – District Fleet Purchase – Used Caterpillar Excavator** – Commissioner Kiggins moved to authorize the General Manager to sign the purchase order and all associated purchasing documents for the acquisition of a Caterpillar excavator from Peterson CAT, under Sourcewell Contract #040924-CAT, for a total amount not to exceed of \$95,112.50, including

applicable taxes and fees.

Commissioner Clark seconded the motion, and it passed unanimously.

**Semi-Annual 2026 Engineering Department Report** – Mr. Henderson reviewed the first-half 2026 report with the Board.

**Semi-Annual 2026 Collection Operations Department Report** – Mr. Henderson reviewed the first-half 2026 report with the Board.

**Finance Director/Treasurer: Semi-Annual 2026 Finance Department Report** – David Logan reviewed the first-half 2026 report with the Board.

**Treatment Operations Manager:** Treatment Operations Manager: Treatment Operations Manager Activities Report (Discovery Clean Water Alliance Operations Program Update) – Matt Jenkins briefly reviewed the report, including providing copies of certificates received from the National Association of Clean Water Agencies related to 2025 Peak Performance in recognition of complete and consistent permit compliance for both the Salmon Creek Treatment Plant and the Ridgefield Treatment Plant.

**District Legal Counsel:** Not present.

**HEARINGS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**EXECUTIVE SESSION:** None.

Commissioner Harker adjourned the meeting at 4:45 PM.

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Secretary