

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
September 8, 2026**

The first regular meeting of the month of September 2026 was held at District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on September 8, 2026. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Dan Clark.

District Staff: John Peterson, Heath Henderson, Maria Swinger-Inskeep, David Logan (virtual), Marc Yarlott, Les MacDonald, Lee Tumminello, Bob Sanguinetti, and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: City of Ridgefield: Councilor Judy Chipman. Interested Citizens: Zach Girod (virtual) and Phil Roppo.

Visitors Present for Special Presentations: Not applicable.

Visitors Present for Work Session: Not applicable.

Visitors Present for Public Hearing: Jakob Perry (virtual).

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Clark moved to approve the Consent Agenda, approving the August 25, 2026 regular meeting minutes; ratifying and confirming previous payments issued including electronic payments dated 08/17/26, 08/25/26, and 09/01/26 in the amount of \$711,233.94; Voucher #s 62362-62395 dated 08/25/26 and 09/01/26 in the amount of \$299,489.54; Payroll Benefits Warrant #10865 dated 08/26/26 in the amount of \$137.35; Payroll Authorizations dated 08/25/26 in the amount of \$468,044.96; and Agenda Bill #26-055, approving the purchase of 22 Flygt pumps, associated accessories, and startup services from WECl in accordance with Quote #47930-1 for a total amount not to exceed \$469,198.33, including estimated freight and sales tax, authorizing the General Manager to execute the purchase.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Board Clerk: Board Confirmation of Events (August 2026) – The Board signed the

confirmation sheet.

Board Calendar of Events (September 2026) – Kim Thur briefly reviewed the calendar.

Business Services Director: Business Services Director Activities Report (Operational Effectiveness and Optimization) – Maria Swinger-Inskeep briefly reviewed the report.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Operations Department) – Heath Henderson reviewed the report, including a draft agenda bill related to Request to Advance Planned Addition to Collection-Operations team. The Board decided to add the agenda bill to today's agenda for action.

AB #26-057 – Request to Advance Planned Addition to Collection-Operations Team – Commissioner Kiggins moved to authorize the addition of one Maintenance Specialist In Training/1/2 FTE to the Collection-Operations team, including the associated amendment to the 2026 budget.

Commissioner Clark seconded the motion, and it passed unanimously.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team) – David Logan reviewed the report, including a memo related to General Manager Delegated Authority. The current delegated authority for the General Manager was set at \$60,000 in 2022. Staff is recommending the Board consider increasing the General Manager's delegated authority to provide greater flexibility to conduct routine business efficiently, while reducing administrative transactions requiring Board action. The following threshold options were discussed: \$75,000, \$100,000, and \$125,000.

The Board requested staff research the last three years of agenda bills and advise the Board how many items the Board approved that were between \$60,001 and \$125,000. Staff will provide the requested information at a future Board meeting.

Treatment Operations Manager: Not present.

District Legal Counsel: No report.

At 4:17 PM, Commissioner Harker recessed the meeting for 43 minutes.

At 5:00 PM, Commissioner Harker reconvened the meeting.

HEARINGS: AB #26-056 – 5:00 PM – Perry Sewer Extension Latecomer Reimbursement – Commissioner Harker opened the hearing on the establishment of a Latecomer Reimbursement area for NE 109th Street and NE 50th Avenue within public right-of-way of the Perry Sewer Extension project. Heath Henderson provided background information on the project.

Commissioner Harker then asked if anyone attending remotely or in person wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. There was one person attending virtually, who did not wish to provide testimony.

Commissioner Kiggins moved to close the public hearing.

Commissioner Clark seconded the motion, and it passed unanimously.

Commissioner Harker announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Perry Sewer Extension Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessments Table at a future Board meeting.

Commissioner Clark seconded the motion, and it passed unanimously.

Commissioner Harker thanked everyone for attending the hearing.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

Commissioner Harker adjourned the meeting at 5:04 PM.

Secretary